

# RENTAL AGREEMENT

## Full Terms & Conditions



WELLINGTON  
**PHOTOGRAPHIC**  
SUPPLIES

2/22 Waione St, Petone 5012

04 568 9028 sales@wps.net.nz

I, \_\_\_\_\_ have read and agree to the full terms and conditions of the  
(Please print your full name)  
rental agreement with Wellington Photographic Supplies, detailed below. Furthermore, I agree to maintain these conditions on all future equipment rentals with Wellington Photographic Supplies, unless otherwise agreed upon by both parties.

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_

Mailing Address \_\_\_\_\_ Phone Number \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email Address \_\_\_\_\_  
Drivers Licence or Passport # \_\_\_\_\_ Expiration \_\_\_\_\_

## Rental Terms and Conditions

By renting equipment from Wellington Photographic Supplies (referred to hereafter as 'the lessor'), you (referred to hereafter as 'the lessee') accept that the equipment is in good, functional condition at the time received. If we ship rental equipment to you and the package is damaged, opened or otherwise suspicious looking upon delivery, do not accept it and notify us immediately. If you chose to accept it, save all packaging material for inspection by the carriers agents and notify us immediately.

1. The lessee agrees to pay the rental rate for the period the equipment is used and in transit at the time of reservation.
2. The lessee further agrees to promptly return the equipment at the end of the rental period in the same condition as received.
3. Should the lessee fail to return the equipment by the agreed upon date, the lessee will be charged a full days rate for each item rented until returned to the lessor. There is a two hour grace period for rental returns.
4. The lessee agrees to pay for any damages to, or loss of, the rented equipment occurring during their time of possession or because of loss, theft, and or damage from improperly packing the returning equipment shipment.
5. Upon return and inspection any and all repairs necessary and or accessories missing that were itemised will be charged at our current, fair rates and billed to the lessee.
6. A full day rental is charged, even for a partial days use. There are absolutely no refunds for early returns. The lessee agrees to pay the regular rental rate for each day that the equipment is in their possession and until it is returned to the lessor.
7. The lessee will also pay the lessor for any charges incurred by the lessor to recover equipment not promptly returned when requested. The lessor retains title to the equipment and the right to end this lease and take possession of the equipment if it is not returned on request.
8. The lessor assumes no responsibility for damage to lessees equipment or other liability of any kind resulting from the use or malfunction of the equipment hired.
9. The lessee agrees that the limit of our liability is limited to a refund of the actual RENTAL Charge ONLY.
10. The lessee must present a copy of both sides of their valid current NZ Drivers Licence and/or valid Passport.
11. The lessor reserves the right to require a possession hold on the lessee passport as seen fit.
12. The lessee is required to provide a copy of a valid credit card to be kept on file for the duration of the rental period.
13. The lessor reserves the right to require certificate of insurance for rental equipment of a certain valuation.
14. The lessor reserves the right to refuse rental equipment for overseas travel or when the lessor sees fit.
15. This contract is valid for 365 days from the date of signature unless otherwise specified by the lessor.

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Full Name: \_\_\_\_\_

Pick Up Date/Time: \_\_\_\_\_

(One Rental Day is equivalent to 24 hours from the time of pick up)

Return Date/Time: \_\_\_\_\_

Email: \_\_\_\_\_

ID Number: \_\_\_\_\_

(NZ Drivers Licence or Passport)

Staff Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

## Equipment Being Rented:

(List equipment & condition, check accessories & serial number, add notes as needed)

Equipment & Condition:

Staff Notes:

Hiring Out  
Staff Initial

Return  
Staff Initial

Equipment & Condition:	Staff Notes:	Hiring Out Staff Initial	Return Staff Initial

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\_\_\_\_\_  
Lessee Signature

\_\_\_\_\_  
Date